

**St Brigid's School & Nursery Parent Council - Rolling Action and Decision Log**



A rolling action log is maintained of all actions arising or pending from each of the previous meetings. The dates of actions are highlighted as follows:  
 - Green: Completed  
 - Yellow: On track  
 - Orange: At risk  
 - Red: Urgent  
 - Grey: Not identified or no longer for completion  
 - Blue: Large completion date extension to allow flexibility  
 - Purple: Large completion date extension, further explanation provided

Area	Meeting Date	Action	Allocated Officer	Responsible Officer	Completion Date	Priority	Action Statement	Supporting Documentation
PC	18/02/2025	17 parents welcome meeting report	PC	PC	18/02/2025	Completed	PC met and discussed the report and agreed to support the 17 parents welcome meeting report. PC will also discuss the report at the next meeting.	17 Parents Welcome Meeting Report
PC	04/03/2025	PC discussed the plan for school year 21 report from Mrs. Doherty. PC will discuss the report at the next meeting and agree to support the plan. PC will also discuss the report at the next meeting.	PC	PC	04/03/2025	Completed	PC discussed the plan for school year 21 report from Mrs. Doherty. PC will discuss the report at the next meeting and agree to support the plan. PC will also discuss the report at the next meeting.	Year 21 Report
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